

NOTICE OF EXECUTIVE KEY DECISIONS INCLUDING THOSE TO BE CONSIDERED IN PRIVATE

Prepared by: Councillor Sarah Conboy, Executive Leader of the Council
Date of Publication: 19 May 2025
For Period: 1 June 2025 to 30 September 2025

Membership of the Cabinet is as follows:-

Councillor Details		Councillor Contact Details
Councillor S J Conboy	Executive Leader of the Council and Executive Councillor for Place	Cloudberry Cottage 9 Earning Street Godmanchester Huntingdon PE29 2JD Tel: 01480 414900 / 07831 807208 E-mail: Sarah.Conboy@huntingdonshire.gov.uk
Councillor L Davenport-Ray	Executive Councillor for Climate, Transformation and Workforce	73 Hogsden Leys St Neots Cambridgeshire PE19 6AD E-mail: Lara.Davenport-Ray@huntingdonshire.gov.uk
Councillor S Ferguson	Executive Councillor for Resident Services and Corporate Performance	9 Anderson Close St Neots Cambridgeshire PE19 6DN Tel: 07525 987460 E-mail: Stephen.Ferguson@huntingdonshire.gov.uk

Councillor J Harvey	Executive Governance Services	Councillor for and Democratic	c/o Huntingdonshire District Council Pathfinder House St Mary's Street Huntingdon Cambridgeshire PE29 3TN Tel: 07941 080531 E-mail: Jo.Harvey@huntingdonshire.gov.uk
Councillor S Howell	Executive Communities, Health and Leisure	Councillor for	c/o Huntingdonshire District Council Pathfinder House St Mary's Street Huntingdon Cambridgeshire PE29 3TN Tel: 01733 794510 E-mail: Sally.Howell@huntingdonshire.gov.uk
Councillor J Kerr	Executive Countryside, Waste and Scene	Councillor for Parks and and Street	15 Crown Walk St Ives Cambridgeshire PE27 5QN Tel: 07906 899425 E-mail: Julie.Kerr@huntingdonshire.gov.uk
Councillor B Mickelburgh	Executive Resources	Councillor for Finance &	2 Grainger Avenue Godmanchester Huntingdon Cambridgeshire PE29 2JT Tel: 07441 392492 E-mail: Brett.Mickelburgh@huntingdonshire.gov.uk

Councillor T Sanderson	Deputy Executive Leader and Executive Councillor for Planning	29 Burmoor Close Huntingdon Cambridgeshire PE29 6GE Tel: 01480 436822 E-mail: Tom.Sanderson@huntingdonshire.gov.uk
Councillor S Wakeford	Executive Councillor for Economy, Regeneration and Housing	4 Croft Close Brampton Huntingdon Cambridgeshire PE28 4TJ Tel: 07762 109210 E-mail: Sam.Wakeford@huntingdonshire.gov.uk

Notice is hereby given of:

- Key decisions that will be taken by the Cabinet (or other decision maker)
- Confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part).

A notice/agenda together with reports and supporting documents for each meeting will be published at least five working days before the date of the meeting. In order to enquire about the availability of documents and subject to any restrictions on their disclosure, copies may be requested by contacting the Democratic Services Team on 01480 388169 or E-mail Democratic.Services@huntingdonshire.gov.uk.

Agendas may be accessed electronically at the [District Council's website](#).

Formal notice is hereby given under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that, where indicated part of the meetings listed in this notice will be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. See the relevant paragraphs below.

Any person who wishes to make representations to the decision maker about a decision which is to be made or wishes to object to an item being considered in private may do so by emailing Democratic.Services@huntingdonshire.gov.uk or by contacting the Democratic Services Team. If representations are received at least eight working days before the date of the meeting, they will be published with the agenda together with a statement of the District Council's response. Any representations received after this time will be verbally reported and considered at the meeting.

Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) (Reason for the report to be considered in private)

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the Financial and Business Affairs of any particular person (including the Authority holding that information)
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations that are arising between the Authority or a Minister of the Crown and employees of or office holders under the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the Authority proposes:-
 - (a) To give under any announcement a notice under or by virtue of which requirements are imposed on a person; or
 - (b) To make an Order or Direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Huntingdonshire District Council
Pathfinder House
St Mary's Street
Huntingdon PE29 3TN.

- Notes:-
- (i) Additions changes from the previous Forward Plan are annotated ***
 - (ii) Part II confidential items which will be considered in private are annotated ## and shown in italic.

Matter for Decision Description of Decision	Decision Maker	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Reasons for the report to be considered in private (paragraph no.)	Relevant Executive Councillor	Relevant Overview & Scrutiny Panel
Community Chest Grant Aid Awards 2025/26 To consider applications received via the Community Chest Awards Scheme for 2024/25.	Grants Panel	18 Mar 2026		Claudia Deeth, Public Protection Manager Tel: (01480) 388233 or email: Claudia.Deeth@huntingdonshire.gov.uk		S Howell & L Davenport- Ray	Environment, Communities & Partnerships

Matter for Decision Description of Decision	Decision Maker	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Reasons for the report to be considered in private (paragraph no.)	Relevant Executive Councillor	Relevant Overview & Scrutiny Panel
<p>Great Staughton Neighbourhood Plan Examination Outcome and Progression to Referendum</p> <p>To seek agreement to act on the Examiner's report into the Great Staughton Neighbourhood Plan leading to a referendum on whether or not it should be brought into force as part of the statutory development plan and the timetable for this process.</p>	Cabinet	17 Jun 2025		Clare Bond, Planning Policy Team Leader Tel: (01480) 387104 or email: Clare.Bond@huntingdonshire.gov.uk		T Sanderson	Performance & Growth

Matter for Decision Description of Decision	Decision Maker	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Reasons for the report to be considered in private (paragraph no.)	Relevant Executive Councillor	Relevant Overview & Scrutiny Panel
Economic Growth Strategy To seek approval of an Economic Growth Strategy for Huntingdonshire.	Cabinet	15 Jul 2025		Rebecca Tomlin, Economic Development Manager Tel: (01480) 388534 or email: Rebecca.Tomlin@huntingdonshire.gov.uk		S Wakeford	Performance & Growth

Matter for Decision Description of Decision	Decision Maker	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Reasons for the report to be considered in private (paragraph no.)	Relevant Executive Councillor	Relevant Overview & Scrutiny Panel
<p>One Leisure Independent Review Update</p> <p>This report relates back to the main Long Term Operating Model for One Leisure report presented and approved by Cabinet in March 2024. A recommendation of this report was to re-visit O&S and Cabinet after 12 months and provide an update on all of the recommendations that the original report specified.</p>	<p>Cabinet</p>	<p>15 Jul 2025</p>		<p>Gregg Holland, Head of Leisure Service, Health and Environment Tel: (01480) 388157 or email: Gregg.Holland@huntingdonshire.gov.uk</p>		<p>S Howell</p>	<p>Environment, Communities & Partnerships</p>

Matter for Decision Description of Decision	Decision Maker	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Reasons for the report to be considered in private (paragraph no.)	Relevant Executive Councillor	Relevant Overview & Scrutiny Panel
Shared Services Agreement Renewal The paper is seeking agreement to renew the shared service agreement for the provision of Legal, Building Control and ICT for a further 5 years, noting the same agreement will also be recommended to partners at Cambridge City and South Cambridgeshire District Council.	Cabinet	15 Jul 2025		John Taylor, Corporate Director - Communities Tel: (01480) 3880119 or email: John.Taylor@huntingdonshire.gov.uk		L Davenport-Ray & B Mickelburgh	Performance & Growth

Matter for Decision Description of Decision	Decision Maker	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Reasons for the report to be considered in private (paragraph no.)	Relevant Executive Councillor	Relevant Overview & Scrutiny Panel
Revised Climate Action Plan*** To approve the Revised Climate Action Plan.	Cabinet	15 Jul 2025		Harriet Robinson, Climate Co-ordinator Tel: (01480) 388513 or email: Harriet.Robinson@huntingdonshire.gov.uk		L Davenport-Ray	Environment, Communities & Partnerships
Corporate Plan - New Performance Indicator - Targets and Tolerances*** To approve new performance indicator targets and tolerances for the Corporate Plan.	Cabinet	17 Jun 2025		Neil Sloper, Head of Policy, Performance & Emergency Planning Tel No: (01480) 388635 / email: Neil.Sloper@huntingdonshire.gov.uk		S Conboy	Performance & Growth

Matter for Decision Description of Decision	Decision Maker	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Reasons for the report to be considered in private (paragraph no.)	Relevant Executive Councillor	Relevant Overview & Scrutiny Panel
Play Sufficiency To approve a new framework for play provision in the District and to ensure provision is sustainable and meets the needs of all communities.	Cabinet	16 Sep 2025		Helen Lack, Development and Delivery Manager - Parks Countryside and Climate Tel: (01480) 388658 or email: Helen.Lack@huntingdonshire.gov.uk		J Kerr	Environment, Communities & Partnerships

Matter for Decision Description of Decision	Decision Maker	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Reasons for the report to be considered in private (paragraph no.)	Relevant Executive Councillor	Relevant Overview & Scrutiny Panel
Huntingdon Sport and Health Hub - RIBA Stage 2###** To gain approval to proceed with the preferred option and provide detail on the final designs, costs and capital requirements.	Cabinet	16 Sep 2025	Huntingdon Sport and Health Hub Feasibility Report - RIBA Stage 1 Built Facility Strategy Swim England Aquatics Review	Gregg Holland, Head of Leisure Service, Health and Environment Tel No: (01480) 388157 / email: Gregg.Holland@huntingdonshire.gov.uk	3	S Howell	Environment, Communities & Partnerships

Matter for Decision Description of Decision	Decision Maker	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Reasons for the report to be considered in private (paragraph no.)	Relevant Executive Councillor	Relevant Overview & Scrutiny Panel
Community Infrastructure Levy Funding*** To consider application for funding from the latest Community Infrastructure Levy funding round which opened on 2 June 2025.	Cabinet	14 Oct 2025		Claire Burton, Implementation Team Leader Tel No: (01480) 388274 / email: Claire.Burton@huntingdonshire.gov.uk		T Sanderson	Performance & Growth